



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 4, 2016

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor James Roberson, Mayor Pro Tem Mike Chalk, Councilors Pete Mangum, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: None.

Staff Members Present: Beth Trahos, Town Attorney; Seth Lawless, Town Manager; Whitney Ledford, Town Clerk; Chris Hills, Development Services Director; Keith Archambault, IT Administrator; Brian Bowman, Communications Director; Tracy Solomon, Police Captain; Bryn Terry, Development Services Intern.

Meeting called to order by Mayor Roberson at 7:00 p.m.

WELCOME
Welcome by Mayor Roberson.

INVOCATION
Invocation by Councilor Tripp.

ITEM I. ADOPTION OF AGENDA
...Motion by Councilor Swan to adopt the agenda. Motion seconded by Councilor Young and carried unanimously.

ITEM II. APPROVAL OF MINUTES
...Motion by Councilor Young to approve the minutes from December 16, 2015. Motion seconded by Councilor Mangum and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS
None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Jade Towner of 1005 Talondale Court expressed concerns about increased crime in her neighborhood.

Councilor Tripp addressed Ms. Towner's concerns and suggested that a member of the Knightdale Police Department attend their neighborhood watch meeting.

No one else approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Assistance to Firefighters Grant Proposal

Authorize the Fire Chief to submit applications for the AFG Communications Grant and the AFG Micro Grant.

B. 2016 Meeting Schedule

Adopt 2016 Meeting Schedules.

C. Speed Declaration for Lockhart Elementary School

Authorize the Town Clerk to sign the Certification of Municipal Declaration to Enact Speed Limit and Request for Concurrence.

D. Budget Amendment 2016 05

Adopt Budget Amendment 2016 05.

...Motion by Councilor Mangum to adopt the Consent Agenda with the condition that the Firefighter Grant proposal is consistent with the grant policy being drafted and that the grant proposal is approved by the Town Manager and Administrative Services Director. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. LAND USE REVIEW BOARD REPORTS

None at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

ZTA-1-16 Quarterly Text Amendment

Public Hearing opened at 7:08 p.m.

Senior Planner Jason Brown introduced Development Services Intern Bryn Terry and together they presented several Zoning Text Amendments to the Knightdale Unified Development Ordinance including Chapters 11.5(A), 12.4(1).1, 12.7(C).3, 15.6(B), 15.6(C), 16.9, 17.3(G).1, 17.4(A).1. Mr. Brown answered questions from Council and recommended Council close the public hearing and refer ZTA-1-16 to the January 11, 2016 Land Use Review Board meeting.

No one else approached.

...Motion by Councilor Tripp to close the public hearing at 7:19 p.m. and refer ZTA-1-16 to the January 11, 2016 Land Use Review Board meeting. Motion seconded by Councilor Swan and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS

None at this time.

ITEM IX. TOWN ATTORNEY

Town Attorney Beth Trahos requested Council enter a closed session before adjourning to maintain attorney client privilege.

ITEM X. OLD BUSINESS

None at this time.

ITEM XI. NEW BUSINESS

None at this time.

ITEM XII. OTHER BUSINESS

None at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering

No report.

B. Finance

Councilor Mangum shared that the Finance Committee will be drafting a monthly financial statement to outline the state of the town. This draft is scheduled to be presented to Council at the January 20, 2016 Town Council meeting.

C. Public Safety

No report.

D. Nominating

No report.

E. Liaison Reports

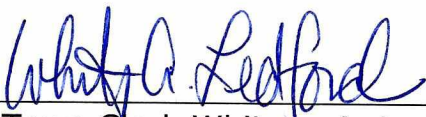
No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

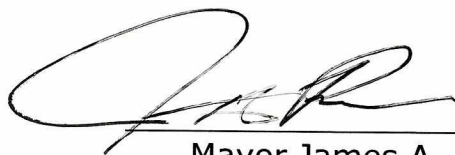
...Motion by Councilor Swan to enter closed session at 7:21 p.m. to maintain the attorney client privilege while discussing the DeVere Construction Company, Inc. settlement pursuant to N.C.G.S. 143.318-11 (a)(3). Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XV. ADJOURNMENT

...Motion by Councilor Swan to adjourn at 7:29 p.m. Motion seconded by Councilor Tripp and carried unanimously.



Town Clerk Whitney A. Ledford



Mayor James A. Roberson